

Position Description:**Sr. Project Designer for Workplace Interiors Studio****Description:**

Our ideal candidate is a passionate, collaborative, creative, innovative and curious designer with a solid understanding of interior design standards and practices who will have the ability to create innovative interior architecture while maintaining and embracing sound business strategies as applied to project budgets and schedules. The selected candidate will possess a broad, overview-based focus to contribute to the respectful, creative and inspiring ZCA culture. Finally, the selected candidate will be able to market and maintain client relationships.

Qualifications:**Education & Licensing/ Accreditation**

- 4 – 5-year Interior Design or Architecture degree from accredited college or university
- Registered Interior Designer or Architect in the State of Texas
- LEED Accreditation preferred but not required

Experience

- 10 – 15 years of experience with minimum of 7 years' experience in Workplace Interiors
- Experience with Workplace Interiors projects ranging in size from 3,000 – 100,000+ RSF
- Thorough knowledge of workplace design, furniture product and specifications

Skills (Strong communication skills, verbal, visual and technical)

- Ability to ideate quickly and lead a team through the design process
- Flexibility to focus on a large client account with a variety of projects types and sizes or multiple, concurrent projects in various stages of development.
- Has proven verbal and graphic presentation skills
- Thorough and proficient working knowledge of 2D and 3D software; Revit, AutoCAD, 3DS Max, SketchUp, Adobe Suite, Photoshop, InDesign and Illustrator.

Responsibilities:

- Report to Project Manager for day to day responsibilities and Design Directors for overall design direction.

- Assist in managing client expectations, team communication and consultant coordination.
- Assist with the creation and preparation of verbal and illustrative presentations for clients, which may include initial interviews with prospective clients.
- Assist with marketing to and the maintenance of client relationships.
- Focus on a variety of projects types and sizes or multiple, concurrent projects in various stages of development.
- Participate with Project Managers, Designers/Architects, and Principals to ensure projects are on schedule, on budget, and reflects all client and project objectives.
- Provide programming services on select projects including client interviews, development of space standards, projection of space requirements and documentation of requirements while leveraging an understanding of workplace trends to generate programming documents.
- Develop project narratives and design concepts.
- Provide design leadership role on architectural interior design services from concept through space planning and design development primarily utilizing software such as Revit and SketchUp, but may include other programs such as AutoCAD, 3DS Max, Adobe Suite, Photoshop, InDesign and Illustrator.
- Coordinate with project consultants, product representatives, and fabricators to meet overall project objectives.
- Select and/or coordinate all interior finishes for assigned projects including selection and documentation of furniture, fixtures, equipment, and material specifications.
- Meet the minimum required sustainability standards for each project, if any.
- Assist with construction documentation and construction phase services as required with the project team, primarily by providing verifications and/or clarifications of design intent.
- Assist project team with project closeout including completion of closeout form, project descriptions and project photography.

Notes:

- Only qualified applicants will be considered
- Please send your resume and portfolio to hr@zieglercooper.com
- Attachments must be kept under 15 MB

This description outlines many of the core activities of the role, but it not intended to be all-inclusive. Other daily tasks are often required. Additionally, the emphasis on duties and responsibilities described above may shift over time dependent upon the needs of the firm.