

Sr. Project Architect

Ziegler Cooper is seeking a highly professional Sr. Project Architect to work in our Work Place Studio in our Houston office. The ideal candidate for this position will be a talented individual with a passion for design and a strong portfolio of personal work. Experience will include working with some well-regarded design firms.

Ziegler Cooper Architects is a company on the rise. Piloted by charismatic principals and a dynamic staff, Ziegler Cooper Architects employees share a mutual desire to be the best. We truly believe what sets Ziegler Cooper Architects apart is an added ingredient which can best be described as an entrepreneurial spirit, client service and a commitment to design excellence.

Responsibilities may include, but not limited to:

- Responsible for quality control/management of documents and services on all projects within the Workplace Commercial Architecture Studio.
- Report to studio project manager and principal in charge of the Workplace Commercial Architecture Studio.
- Schedules in-house design reviews with the Design Team and Principal-in-Charge / Project Manager. Schedules consultant coordination reviews for the construction documents prior to the end of any documentation phase or issuance of documents.
- Assist project manager with preparation of drawing lists and hours estimates.
- Participate in marketing presentations with project team.
- Assist project team with bidding and selection of general contractors.
- Responsible for project closeout.

Qualifications:

Minimum educational, licensing and experience requirements (1 required):

- 5 year B of Arch or Master of Architecture degree
- Registered Architect in Texas
- 15 years of work experience with a minimum of 10 years of experience in commercial architecture
- Experience with Commercial Architecture projects ranging in size from 10,000 rsf to 500,000 rsf
- Proficiency with MS Word, Excel, MS Project Schedule a must
- Working knowledge of AutoCAD and Revit
- LEED Accreditation and experience with LEED CS or NC

All project architect applicants should have a professional appearance; excellent presentation and communication abilities; strong business, leadership capability; appreciation and sensitivity to good design and a positive attitude.

Notes

Only qualified applicants will be considered. Please send your resume and portfolio of your design work to: hr@zieglercooper.com. Please keep attachments under 1MB)